



# NIKAH VENUE @ARRAUDHAH

## BOOKING FORM

No 30 Bukit Batok East Ave 2, Singapore 659919 Tel : 68995840

### EVENT DETAILS:

Day & Date : \_\_\_\_\_

Venue 1 : Prayer Hall L1

Time : 9.30am – 11.30am  / 2.00pm – 4.00pm

Venue 2 : Dewan Yam L1

Time : 10.30am – 12.30pm / 2.00pm – 4.00pm

No of Invited Guest (Expected) \_\_\_\_\_

### APPLICANT DETAILS:

Name : \_\_\_\_\_

Contact No : \_\_\_\_\_

If you're applying on behalf, please state your relationship : \_\_\_\_\_

Email : \_\_\_\_\_

### PARTICULARS OF BRIDE AND GROOM

	Name	Contact No	Car No (Update 3 days before event)
GROOM			
BRIDE			

### PARTICULARS ON KADI / NAIB KADI

NAME	CONTACT NO	Car No (Update 3 days before event)

### PARTICULARS OF PERSON IN CHARGE (ON EVENT DAY)

NAME	RELATIONSHIP	CONTACT NO

- Full payment must be made upon booking
- Administration fees \$50 (Non refundable)
- Booking fee for **Venue 1 : \$100** and for **Venue 2 : \$150** (Air conditioned room)
- There will be no refund if cancellation made within 14 days before event
- Payment can be made at customer service counter by cash, Nets or paynow (UEN : S93MQ0024E)
- Only 2 cars will be allowed to park at designated car park for the event (Bride/Groom car and Naib Kadi / Kadi)

## TERMS AND CONDITIONS

1. Bookings can be made 6 months prior to event month & shall be made in writing using the prescribed form obtainable from Ar-Raudhah Mosque's administration counter or downloadable via [www.arraudhahmosque.com](http://www.arraudhahmosque.com)
2. Bookings shall be submitted by hand at customer service counter.
3. All bookings are non-transferable.
4. Solemnization in the Mosque can be conducted from Monday to Sunday provided it does not coincide with the prayer times or any of the mosque's activities.
5. Approval of booking of space is subject to availability and on first come first served basis.
6. Ar-Raudhah Mosque shall not be held responsible for any mishaps, damages, lost or theft while in the vicinity of the premises incurred by the applicant or guests.
7. Applicants are to ensure the function and the participants and/or guests adhere to our Islamic principles, to preserve the sanctity of the Mosque as a place of worship :-
  - ✓ Aurah: Ensure appropriate modest Muslim/Muslimah attire is worn in the Mosque especially upon entering the Iktikaf area.
  - ✓ Ensure those who are entering the Main Prayer Hall (I'tikaf area) conforms to the Syariah regulations (haid, etc).
  - ✓ Observing proper etiquette.
  - ✓ Strictly no consumption of food and drinks in the Main Prayer Hall.
  - ✓ No singing, music or instrument to be played in the Prayer Hall.
8. Ar-Raudhah Mosque does not provide any parking and loading/unloading facilities.
9. Strictly NO DAIS and external decorations are allowed in the Main Prayer Hall.
10. The applicant shall ensure that noise is keep to a minimum and such that it does not disturb or cause any discomfort to other Jemaah.
11. The applicant and guest is to ensure that the Mosque premises are kept clean at all times.

## AGREEMENT

I have read the Terms & Conditions governing the use of Ar-Raudhah Mosque's facilities and hereby agree to be bound by said Terms & Conditions.

_____ Signature of applicant & date	<b>FOR OFFICIAL USE ONLY</b>
	Status : Approved / Not Approved
	Payment receipt no : _____ Receiving officer : _____